

## AGENDA

**Meeting:** CHIPPENHAM AREA BOARD  
**Place:** Neeld Hall, High St, Chippenham SN15 3ER  
**Date:** Monday 6 January 2014  
**Time:** 7.00 pm

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Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Senior Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Sharon Smith (Senior Democratic Services Officer), on 01225 718378 or email [sharonl.smith@wiltshire.gov.uk](mailto:sharonl.smith@wiltshire.gov.uk)

Or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or email [victoria.welsh@wiltshire.gov.uk](mailto:victoria.welsh@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines 01225 713114 / 713115.

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### Wiltshire Councillors

Desna Allen – Queens & Sheldon (Vice Chairman)	Mark Packard - Pewsham
Chris Caswill – Monkton	Linda Packard – Lowden & Rowden (Chairman)
Bill Douglas – Hardens & England	Nina Phillips – Cepen Park & Redlands
Howard Greenman - Kington	Jane Scott OBE – By Brook
Peter Hutton – Cepen Park & Derriards	Nick Watts - Hardenhuish



Items to be considered	Time
<p>1 <b>Chairman's Welcome and Introductions</b></p>	7:00pm
<p>2 <b>Apologies</b></p>	
<p>3 <b>Minutes</b> (<i>Pages 3 - 14</i>)</p> <p>To approve the minutes of the meeting held on 4 November 2013.</p>	
<p>4 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 <b>Chairman's Announcements</b></p> <p>To receive any announcements as felt appropriate by the Chairman.</p>	
<p>6 <b>Town, Parish and Partner Updates</b> (<i>Pages 15 - 34</i>)</p> <p>To note the written updates provided and answer any questions arising from the floor:</p> <ul style="list-style-type: none"> <li>i. Parish and Town Councils</li> <li>ii. Wiltshire Police</li> <li>iii. Wiltshire Fire and Rescue Service</li> <li>iv. Chippenham and Villages Area Partnership (ChAP)</li> <li>v. Chippenham Vision</li> <li>vi. Chippenham Campus Development Team</li> <li>vii. Youth Issues update</li> <li>viii. Chippenham Partnership of Schools</li> <li>ix. Other Community Groups</li> </ul>	7:05pm
<p>7 <b>Highways and Transport</b></p> <p>The following representatives will be in attendance to give a presentation on their area of expertise in relation to highways and transport.</p> <ul style="list-style-type: none"> <li>• Parvis Khansari, Associate Director Highways and Transport</li> <li>• Philip Whitehead, Portfolio holder Highways contract</li> <li>• Martin Rose, Principle Traffic Engineer and CATG member</li> </ul> <p>A short Voxpops DVD will be shown</p> <ul style="list-style-type: none"> <li>• Bill Parks, Head of Local Highways and Streetscene, North</li> <li>• Simon Rowe, Weather and Emergency Officer, Highways and Streetscene, North</li> <li>• Claire Walker, Colerne Parish Council</li> </ul>	

There will be an opportunity for questions at the end of the presentations.

**8 Funding applications (Pages 35 - 48)**

**8:45pm**

To consider the following applications:

Capital Project Applications

- Chippenham Rotary Hall - £1,050 towards an IT improvement project.
- Kington Langley Village Hall Committee - £960 towards display screens
- The Nature of It - £2,000 towards tools and equipment
- Chippenham River Bank Clean-Up Project - £439 for the purchase of cutting tools
- Happy Caterpillars Pre-School - £5,000 for the purchase of a new heating system
- Chippenham 'Parkrun' Organising Committee - £3,000 towards the start-up costs

Revenue Project Applications

- Wilts & Berks Canal Trust - £4,849 towards bank stabilisation
- Sevington Victorian School - £1,000 towards an adult workshop
- Chippenham Under 12s Girls Football Team - £498 for the purchase of a training kit.

Part Capital/Part Revenue Projects

- Chippenham Sports Club - £2,722 towards sports equipment
- Chippenham Folk Festival 2014 - £3,150 towards a community dance workshop and sound system

Area Board/Councillor-led Initiative

- Defibrillator Workshop - £985 towards an event to raise awareness

Grants application packs are available from the Community Area Manager and can be found on the Wiltshire Council website.

**9 Evaluation and Close**

**9:00pm**

The Chairman will invite any remaining questions from the floor and will welcome the submission of any new Community Issues.

The next agenda planning meeting will take place on Wednesday 22 January. Any parish or town council representative interested in attending should contact the Community Area Manager or the

Chairman.

The meeting is asked to note future meeting dates as detailed below.

**Future Meeting Dates**

**Monday 3 March 2014**  
6.30 pm for 7.00 pm  
Abbeyfield School, Chippenham

**Monday 28 April 2014**  
6.30 pm for 7.00 pm  
Venue tbc

**Monday 1 July 2014**  
6.30 pm for 7.00 pm  
Venue tbc

**Monday 8 September 2014**  
6.30 pm for 7.00 pm  
Venue tbc